



Donnington & Muxton Parish Council
Turreff Hall, Turreff Avenue, Donnington, TF2 8HG
Email: clerk@donningtonmuxton-pc.gov.uk
Website: www.donningtonmuxton-pc.gov.uk
Telephone: 01952 608001

To All Members of this Parish Council

7th April 2026

Dear Councillor

You are summoned to attend a meeting of the
Full Council on Monday 13th April 2026 at 7pm
At Turreff Hall, Donnington

AGENDA

26/04/199 Apologies: To note the apologies of those unable to attend.

26/04/200 Declaration of Interest:

To declare a personal or pecuniary interest in any item on the agenda.

26/04/201 Public Session

There will be 15 minutes allowed for questions (relating to items on the agenda) to the Chair from Members of the Public.

26/04/202 Minutes:

To receive and approve the Minutes of the following meetings of the Council:

- a. Council meeting held on 9th March 2026. *(Copy attached)*

26/04/203 Matters Arising from Minutes.

To enable Councillors to receive updated information of actions contained in the Minutes thereof.
(LPC report 19 refers)

26/04/204 Expenditure/Payments Transactions:

To receive and accept the Expenditure/Payment Transactions for March 2026 (£28,184.92 gross).
(Copy attached)

26/04/205 Income/Receipts Received:

To receive the Income/Receipts Report for March 2026 (£5,875.75 gross).
(Copy attached)

26/04/206 Bank Reconciliation:

To receive and approve the Bank Reconciliation as of 31st March 2026.

- Petty Cash	£6.77
- Co-Op (Gen/EMR Fund) a/c	£8,562.89
- Nationwide (Gen Reserve) a/c	£80,964.64
- Lloyds (Salaries) a/c	£786.98
- Lloyds General Fund a/c	£12,218.94

SUB TOTAL	£102,540.22
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(Copy attached)

26/04/207 Budget Summary of Receipts and Payments:

To receive the budget summary as of 31st March 2026. Members should note that the summary provided does not yet include pre-payments, accruals, receipt in advance or outstanding invoices.

(Copy attached)

26/04/208 Council Meetings Provisional Dates 26/27

To consider a draft timetable (copy attached) for Council Meetings for the Municipal Year 2026/27, and make any recommendations for changes, ahead of the Annual Council Meeting in May when the meeting dates will need to be approved. *(Copy attached)*

26/04/209 Bank Mandates

To consider the following recommendations regarding the Bank Mandates:

- a. That the Deputy Clerk and Events Officer (Mrs Ava Clarkson) become an authorised signatory for the Donnington & Muxton Parish Council Bank and Savings Accounts with Lloyds Bank, the Co-operative Bank and Nationwide.
- b. That the Locum Clerk (Mr Lee Jakeman) becomes an authorised signatory of the Donnington & Muxton Parish Council Co-Operative Bank Account.
- c. That an additional 2 councillors (to be nominated at the meeting) be added as signatories to the Donnington & Muxton Parish Council Nationwide Business Account (currently there are only 2 signatories – Cllr Nigel Dugmore and Mr Lee Jakeman).

26/04/210 Allotments

To confirm as policy the status of non-Donnington & Muxton residents who wish to apply for an allotment.

It is understood that current custom and practice is for non – Donnington & Muxton residents to be able to apply for a Council maintained allotment, but they can only be offered an allotment if the waiting list of Donnington & Muxton residents is exhausted i.e. that residents will always have priority of non-residents regardless

(Note: It might well have been agreed policy many years back however, no specific reference can be identified at this time and therefore clarification is now sought)

It is recommended to confirm that:

“In respect of allotment applications, non- Donnington & Muxton residents will only be offered an allotment if the waiting list of Donnington & Muxton residents is exhausted.”

26/04/211 Community Action Team

To receive the Community Action Plan for March 2026. (Copy attached)

26/04/212 Street Naming Consultation - Site of 87 - 93 (odds), Oakengates Road & 33, 35 Cordingley Way, Donnington, Telford, Shropshire.

To note correspondence from the Local Planning Authority in relation to a consultation on the naming of a street and, consider offering up a suitable name. *(LPC Report 20 refers)*

26/04/213 Off-Road Vehicles

To consider a proposal from Cllr Hoof that:

“Donnington & Muxton Parish Council write to Telford & Wrekin Council, West Mercia Police and the Safer Neighbourhood Partnership, highlighting the serious crime related off-road vehicles that is happening on the Bell rec, and to offer to work in partnership to help mitigate this issue!

26/04/214 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 11th May 2026 at Turreff Hall, Donnington commencing at 7pm.

26/04/215 Exclusion of Press and Public

To consider a recommendation that:

Under the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

26/04/216 Recruitment

To receive any updates and consider any recommendations from the Staffing Committee / Recruitment Panel.

26/04/217 Community Champions

Consider nominations (from Councillors).

Lee Jakeman

Locum Clerk to the Parish Council



EMPLOYER RECOGNITION SCHEME

GOLD AWARD 2025

Proudly supporting those who serve.



IN COLLABORATION WITH SLCC, NALC, QVW, COUNTY ASSOCIATIONS



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FULL COUNCIL MEETING

Minutes of the **Council Meeting** held at Turreff Hall, Donnington on **9th March 2026** commencing at 7pm.

Present:

In attendance: Councillors: Alexander, Coates, Doran, I Dugmore, L Dugmore, Gough, Harrison, Hoof, Randhawa, Overton, O Vickers and J Urey.

Absent: Councillors: L Vickers.

26/03/180 Apologies: Apologies were noted from the following councillors - L Vickers.

26/03/181 Declaration of Interest: Cllr J Urey declared a non-registerable interest in item 26/03/185.

26/03/182 Public Session There being no members of the public present the meeting moved to the next agenda item

26/03/183 Minutes: To approve the Minutes of the following meetings of the Council:

- a. Full Council meeting held on 9th February 2026.
- b. Planning Committee meeting held on 2nd March 2026.
- c. Staffing Committee meeting held on 2nd March 2026.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

26/03/184 Matters Arising from Minutes:

Cllr I Alexander requested an update on item 26/02/175 Street Lighting.

Resolved – the clerk should obtain an update and bring to the next meeting.

26/03/185 Expenditure/Payments Transactions: Each Councillor received a copy of the Expenditure/Payments Transactions for February 2026.

Cllr J Urey left the room at this point having declared a non-registerable interest.

Resolved – That the Expenditure/Payments Transactions for February 2026, (total £22,914.99) be approved for payment. *(full list attached)*

Cllr J Urey re-entered the room and meeting.

26/03/186 Income/Receipts Received: Each Councillor received a copy of the Income/Receipts Report for February 2026.

Resolved – To note and ratify that the Income/Receipts Report for February 2026 (total receipts being £3,298.33)

26/03/187 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 28th February 2026.

Resolved - To approve the Bank Reconciliation as of 28th February 2026, summarised below:

- Petty Cash	£35.00
- Lloyds General Fund a/c	£45,017.28
- Lloyds (Salaries) a/c	£1,651.36
- Nationwide (Gen Reserve) a/c	£79,656.64
- Co-Op (Gen/EMR Fund) a/c	£8,562.89

TOTAL	£134,923.17
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26/03/188 Budget Summary of Receipts and Payments: Each Councillor received a copy of the budget summary of receipts and payments as of 28th February 2026.

Members discussed the commentary provided regarding overspends in this budget summary.

Resolved – that the Finance committee meet in April 2026 to address these overspends.

Financial Budget Comparisons as of 28th February 2026 is ratified and accepted as a true record.

26/03/189 Parish Council Fees:

Resolved –To adopt the revised fees, provided by the Deputy Clerk, for FY 26/27 with effect from 1 June 2026.

Proposed Changes WEF 1 Jun 2026

Turreff Hall Main Hall

Standard Rate	Current Mon-Fri £/hr	Proposed Mon-Fri £/hr	Current Sat-Sun £/hr	Proposed Sat-Sun ⁱ £/hr
Standard Rate	15.00	16.00	20.00	21.00
Concessionary Rate	8.50	9.50	10.00	11.00
Party Rate (until 7pm)	15.00	16.00	20.00	16.00
Party Rate (7pm-11pm)	22.00	23.00	27.00	28.00

Allotments

	Current Fee £ per m2	Proposed Fee £ per m2
Parish Resident	0.26	0.30
Non- Parish Resident	0.30	0.46

26/03/190 Review of Council Community Events:

Resolved – To note receipt of a summary analysis of Donnington & Muxton Parish Council (DMPC) organised Community events in 2025/26.

Cllr N Dugmore requested that the report be developed to include amongst other matters, attendance numbers.

26/03/191 SIDS/Bus Shelters and Poppies Contract

Members noted a report from the Clerk.

Resolved - That:

- a. The cleaning of the bus shelters on a regular basis be discontinued.
- b. The contract for the rotation of 3 SIDs once a month be awarded to DR Seabury Builders (£1800).
- c. The contract for the siting of the remembrance poppies be limited to the 50 poppies that the Council currently be awarded to DR Seabury Builders (£360).
- d. That the 26/27 budget for General Maintenance (code 411) be increased from its proposed level of £1200 to £2160 through the virement of £960 from the Bus Shelter cleaning budget (Code 403).

26/03/192 Environmental Maintenance Contracts

Resolved –

- a. To award the Environmental Maintenance Contract for the financial year 2026/27 to Nobridge Ltd at a cost of £5,895.81

(Members noted that the contract had not been competitively tendered/quoted for and that any tender process now would delay/ suspend the provision of the service for at least a couple of months at a critical time. Furthermore, the quote was for the same price as the current year and, with the Council ceasing to exist in 2027 quotes might be difficult to attract for a 10-12-month period).

- b. To award the Parade Planters seasonal planting contract to Littlefords Garden Centre at a cost of £550.
- c. To award the Parade Planters seasonal watering contract to Nobridge Ltd at a cost of Littlefords Garden Centre at a cost of £2,500.

26/03/193 LGPS Discretions Policy.

Resolved - To approve the draft LGPS Discretions Policy circulated at the previous meeting.

26/03/194 West Mercia Police Community Charter

Resolved – That, the 3 priorities for the police to address remain unchanged namely: Off Roding, Anti-Social Behaviour and Other Traffic Offences.

26/03/195 T&WC Community Pride Funding

Resolved: To accept the T&Cs for the following grant funding offers (via the Telford and Wrekin Council Community Pride Fund Scheme) and to authorise their signing by 2 councillors.

The Snug – £100
Sip & Social – £125
Football Nets – £100
Christmas Lights – £500

Resolved – That, the additional budget lines be created for each approved Community Pride funding grant to match the level of the grant received.

26/03/196 Date of next meeting

The next Council meeting will be held on Monday 13th April 2026 at Turreff Hall, Donnington commencing at 7pm.

26/03/197 Exclusion of Press and Public

Resolved: That, under the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

26/03/198 Staffing Matters

Members received a report from the Staffing Committee

Resolved – That, in general terms to approve the recommendations in the report.

Signed:

Date:

DRAFT

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
557 War Memorials	10/03/2026		DIMPC Lloyds Genera	Previous Year - Un	Clir J Urey Pride Fund - Muxton	Mrs L A Urey	X	165.00		165.00
563 Lettings	27/02/2026		DIMPC Lloyds Genera	refund due	Hall Hire Overpayment	Telford & Wrekin - ACC 20:	X	33.00		33.00
583 Stationery	12/02/2026		DIMPC Lloyds Genera		Office Stationery	Viking Office UK Ltd	S	49.87	9.98	59.85
584 Miscellaneous	13/02/2026		DIMPC Lloyds Genera	Against All Odds	Books	Amazon Business UK	Z	1.00		1.00
585 Miscellaneous	13/02/2026		DIMPC Lloyds Genera	8 books	Books	Amazon Business UK	Z	8.00		8.00
586 Computers/IT/Telephones	16/02/2026		DIMPC Lloyds Genera		Domain name renewal	Kalidescope	S	30.00	6.00	36.00
587 Sum Up fees	13/02/2026		DIMPC Lloyds Genera	Su Upm	Sum up fees	Sum Up Payments Ltd	E	0.12		0.12
588 Electricity	16/02/2026		DIMPC Lloyds Genera	M9	Electricity	West Mercia Energy	L	117.31	5.87	123.18
588 Electricity	16/02/2026		DIMPC Lloyds Genera	M9	Electricity	West Mercia Energy	S	6.37	1.27	7.64
589 Community Events	16/02/2026		DIMPC Lloyds Genera	Pre-payment 26-27	Mobile Bar Licence Fee	Timmy T Evans	X	60.00		60.00
590 Bus Shelters - Cleaning	16/02/2026		DIMPC Lloyds Genera	M11	Cleaning of Bus Shelters / Sids	D R Seabury Builders	E	255.00		255.00
590 General Maintenance	16/02/2026		DIMPC Lloyds Genera	M11	Cleaning of Bus Shelters / Sids	D R Seabury Builders	E	115.00		115.00
591 Miscellaneous	16/02/2026		DIMPC Lloyds Genera	Pablo & Splash	Books	Amazon Business UK	E	1.00		1.00
592 Staff Costs - Employee Gross P.	25/02/2026		DIMPC Lloyds Genera		PAYE September 2025	HM Revenue and Customs	E			
592 Staff Costs - Employers NI/Pen	25/02/2026		DIMPC Lloyds Genera		PAYE September 2025	HM Revenue and Customs	E			
592 Staff Costs - Employee Gross P.	25/02/2026		DIMPC Lloyds Genera		PAYE September 2025	HM Revenue and Customs	E	502.61		502.61
592 Staff Costs - Employers NI/Pen	25/02/2026		DIMPC Lloyds Genera		PAYE September 2025	HM Revenue and Customs	E	370.00		370.00
593 Staff Costs - Employers NI/Pen	25/02/2026		DIMPC Lloyds Genera	M11	Pension contributions - Septem	Shropshire County Pension	E	649.01		649.01
593 staff Costs - Employee Gross P.	25/02/2026		DIMPC Lloyds Genera	M11	Pension contributions - Septem	Shropshire County Pension	E	163.67		163.67
593 Staff Costs - Employers NI/Pen	25/02/2026		DIMPC Lloyds Genera	M11	Pension contributions - Septem	Shropshire County Pension	E			
593 Staff Costs - Employee Gross P.	25/02/2026		DIMPC Lloyds Genera	M11	Pension contributions - Septem	Shropshire County Pension	E			
594 staff Costs - Employee Gross P.	25/02/2026		DIMPC Lloyds Salaries	M11	Salaries	Payroll	E	2,146.20		2,146.20
594 Staff Costs - Employee Gross P.	25/02/2026		DIMPC Lloyds Salaries	M11	Salaries	Payroll	E			
595 Sum Up fees	16/02/2026		DIMPC Lloyds Genera		Sum up fees	Sum Up Payments Ltd	E	0.06		0.06

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
596 Sum Up fees	17/02/2026		DMPC Lloyds General	sum up	Sum up fees	Sum Up Payments Ltd	E	0.04		0.06
597 Bank Charges	17/02/2026		DMPC Lloyds General	see bank statement	Bank Charges	Lloyds Bank	E	10.20		0.04
598 Subscriptions	18/02/2026		DMPC Lloyds General		Adobe PDF Subscription	Adobe Systems	S	16.64	3.33	19.97
599 Keyholder Cover	10/03/2026		DMPC Lloyds General	Intruder 7 Feb 26	Security / Key Holder / Turreff	Security Wise Ltd	S	145.00	29.00	174.00
600 Electricity	02/02/2026		DMPC Lloyds General	BGB64774	Electricity 9/07/2024 - 09/08/2	British Gas Ltd - ACC 6477	L	188.51	9.43	197.94
601 Gas	19/02/2026		DMPC Lloyds General	Month 10 6000620	Gas	British Gas - ACC 6006201	L	37.20	1.86	39.06
601 Gas	19/02/2026		DMPC Lloyds General	Month 10 6000620	Gas	British Gas - ACC 6006201	S	775.11	155.00	930.11
602 Community Events	10/03/2026		DMPC Lloyds General	Pre-payment 26-27	Newsletters	Shropshire Printing Limited	S	60.00	12.00	969.17
603 Electricity	17/03/2026		DMPC Lloyds General	1 Jan-31 Jan 26	Electricity - June 24	West Mercia Energy	L	126.80	6.34	72.00
603 Electricity	17/03/2026		DMPC Lloyds General	1 Jan-31 Jan 26	Electricity - June 24	West Mercia Energy	S	6.34	1.27	133.14
604 Gas	17/03/2026		DMPC Lloyds General	31 Dec-31 Jan	Gas	West Mercia Energy	S	321.47	64.29	7.61
605 Computers/IT/Telephones	03/03/2026		DMPC Lloyds General		Mobile Phone	02	S	16.83	3.37	140.75
606 Streetlighting costs	24/02/2026		DMPC Lloyds General	Q1 25-26	street lights	Telford & Wrekin - ACC 20	S	5,178.54	1,035.71	385.76
607 Streetlighting costs	10/03/2026		DMPC Lloyds General	Q2 25-26	street lights	Telford & Wrekin - ACC 20	S	5,524.25	1,104.85	20.20
608 Cleaning	24/02/2026		DMPC Lloyds General	9-13 Feb	Turreff Hall Cleaning	Shines of Shropshire	X	227.00		6,214.25
609 Cleaning	26/02/2026		DMPC Lloyds General		Turreff Hall Cleaning	Shines of Shropshire	X	227.00		6,629.10
610 Subscriptions	10/03/2026		DMPC Lloyds General	Pre-payment - 20	scribe accounting package Allot	Scribe Accounts	S	636.00	127.20	227.00
611 Library Water Rates	26/02/2026		DMPC Lloyds General		Water Charges	Water Plus - Library ACC 7	L	51.97	1.65	227.00
612 Miscellaneous	10/03/2026		DMPC Lloyds General		Memorial Bench	Broxap	S	768.00	153.60	53.62
613 Sum Up fees	26/02/2026		DMPC Lloyds General		Sum up fees	Sum Up Payments Ltd	E	0.02		921.60
614 Donnington Toilets - Electricity	12/03/2026		DMPC Lloyds General	22 Jan - 21 Feb 26	Electricity	British Gas Ltd - ACC 1336	L	26.75	1.34	0.02

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
615	Donnington Toilets - Cleaning	27/02/2026	DMPD Lloyds Genera	16-23 Feb 26	Donnington Toilets - Cleaning	Laura's Cleaning	E	300.00		28.09
616	Computers/IT/Telephones	10/03/2026	DMPD Lloyds Genera		Monthly 365/Teams Phone/Sup	Midland Computers Ltd	S	335.95	67.19	300.00
617	Keyholder Cover	10/03/2026	DMPD Lloyds Genera	M11	Security Cover /Keyholding Tur	Cleavview Security	S	337.50	67.50	403.14
618	Sum Up fees	27/02/2026	DMPD Lloyds Genera	Sum Up	Sum up fees	Sum Up Payments Ltd	E	0.10		403.14
619	Bank Charges	17/02/2026	DMPD Lloyds Salaries	M11	Salaries Bank Charges	Lloyds Bank	E	8.50		405.00
620	Website	02/03/2026	DMPD Lloyds Genera	CrDec01	Website Hosting	Kalidescope	S	40.00	8.00	405.00
Total								20,038.94	2,876.05	22,914.99

Prepared by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

FERRO

Donnington & Muxton Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

07 April 2026 (2025-2026)

Voucher	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
621	Sum Up fees	02/03/2026		DMPC Lloyds Genera		Sum up fees	Sum Up Payments Ltd	E	0.03		0.03
622	Cleaning	06/03/2026		DMPC Lloyds Genera	23-27 Feb 26	Turreff Hall Cleaning	Shines of Shropshire	X	227.00		0.03 227.00
623	Defibrillators	05/03/2026		DMPC Lloyds Genera	Boxing Club	Battery and Pads for Defib	Heys First aid	S	48.00	9.60	227.00 227.00
624	Defibrillators	04/03/2026		DMPC Lloyds Genera	Community Hub	Battery and Pads for Defib	Heys First aid	S	48.00	9.60	57.60 57.60
625	Defibrillators	04/03/2026		DMPC Lloyds Genera	Community Hub	Battery and Pads for Defib	Heys First aid	S	195.00	39.00	57.60 234.00
626	Payroll	05/03/2026		DMPC Lloyds Genera	Jan -Mar 26	Payroll Services	DM Payroll Services	S	78.00	15.60	234.00 93.60
627	Library Water Rates	26/03/2026		DMPC Lloyds Genera		Water charges 07/07/2024-07/	Water Plus - Library	ACC 7 L	46.95	1.49	93.60 48.44
628	General Repairs	13/03/2026		DMPC Lloyds Genera	Payment in Advanc	waste removal duty of care lice	FCC Recycling	S	54.00	10.80	48.44 64.80
629	General Repairs	16/03/2026		DMPC Lloyds Genera	Payment in Advanc	Waste Removal	FCC Recycling	S	158.58	31.72	64.80 190.30
630	Sum Up fees	06/03/2026		DMPC Lloyds Genera	sum up	Sum up fees	Sum Up Payments Ltd	E	0.02		190.30 190.30
631	Cleaning	13/03/2026		DMPC Lloyds Genera	2-6 Mar 26	Turreff Hall Cleaning	Shines of Shropshire	X	227.00		0.02 227.00
632	Bus Shelters - Cleaning	11/03/2026		DMPC Lloyds Genera	M12	Cleaning of Bus Shelters / Sids	D R Seabury Builders	E	215.00		227.00 215.00
632	General Maintenance	11/03/2026		DMPC Lloyds Genera	M12	Cleaning of Bus Shelters / Sids	D R Seabury Builders	E	35.00		35.00 250.00
633	Stationery	11/03/2026		DMPC Lloyds Genera		Office Stationery	Viking Office UK Ltd	S	97.78	19.56	250.00 117.34
634	Cleaning Materials	11/03/2026		DMPC Lloyds Genera	M12	Hygiene Services	Cathedral Leasing Limited	S	15.23	3.05	117.34 18.28
634	Donnington Toilets - Maintenan	11/03/2026		DMPC Lloyds Genera	M12	Hygiene Services	Cathedral Leasing Limited	S	14.23	2.84	18.28 17.07
635	Cleaning	20/03/2026		DMPC Lloyds Genera	9-13 Mar 26	Turreff Hall Cleaning	Shines of Shropshire	X	227.00		35.35 227.00
636	Bank Charges	17/03/2026		DMPC Lloyds Genera		Bank Charges	Lloyds Bank	E	13.45		227.00 13.45
637	Tree Management	18/03/2026		DMPC Lloyds Genera		Tree Works Saltwell Drive	Nobridge Ltd	S	160.00	32.00	13.45 192.00
638	Gas	18/03/2026		DMPC Lloyds Genera	2 Feb-1 Mar 26	Gas	British Gas - ACC 6006201	L	565.15	109.13	192.00 674.28
											674.28

Donnington & Muxton Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

07 April 2026 (2025-2026)

Voucher	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
639	Community Fund	20/03/2026		DMPC Lloyds Genera		Bench Installation - Turreff Hal	D R Seabury Builders	X	200.00		200.00
640	Subscriptions	18/03/2026		DMPC Lloyds Genera		Adobe PDF Subscription	Adobe Systems	S	16.64	3.33	200.00
641	Cleaning Materials	20/03/2026		DMPC Lloyds Genera		Toilet Rolls	Halls SMS	S	75.46	15.09	19.97
641	Donnington Toilets - Cleaning	20/03/2026		DMPC Lloyds Genera		Toilet Rolls	Halls SMS	S	100.00	20.00	19.97
642	staff Costs - Employee Gross Pay	25/03/2026		DMPC Lloyds Genera		PAYE September 2025	HM Revenue and Customs	E	387.20		210.55
642	Staff Costs - Employers NI/Pen.	25/03/2026		DMPC Lloyds Genera		PAYE September 2025	HM Revenue and Customs	E	523.62		387.20
643	staff Costs - Employee Gross Pay	25/03/2026		DMPC Lloyds Genera		Pension contributions - Septem	Shropshire County Pension	E	168.96		523.62
643	Staff Costs - Employers NI/Pen.	25/03/2026		DMPC Lloyds Genera		Pension contributions - Septem	Shropshire County Pension	E	670.01		910.82
644	staff Costs - Employee Gross Pay	25/03/2026		DMPC Lloyds Salaries		Salaries	Payroll	E	2,213.02		168.96
645	Subscriptions	20/03/2026		DMPC Lloyds Genera	Pre-payment - 20.	Scribe Accounts 26-27	Scribe Accounts	S	900.00	180.00	670.01
646	Sum Up fees	19/03/2026		DMPC Lloyds Genera		Sum up fees	Sum Up Payments Ltd	E	0.05		838.97
647	Advertising	20/03/2026		DMPC Lloyds Genera		Job advert	Indeed	X	213.86		2,213.02
648	Miscellaneous	25/03/2026		DMPC Lloyds Genera		First Aid Training	Heys First aid	S	65.00	13.00	2,213.02
649	Football Nets Project	25/03/2026		DMPC Lloyds Genera		CPF - Football Nets	Vinyl Banners Printing	Z	11.87		213.86
650	Sum Up fees	24/03/2026		DMPC Lloyds Genera		Sum up fees	Sum Up Payments Ltd	E	1.26		213.86
651	Keyholder Cover	26/03/2026		DMPC Lloyds Genera		Donnington Toilets - Cleaning	Laura's Cleaning	X	175.00		78.00
651	Donnington Toilets - Cleaning	26/03/2026		DMPC Lloyds Genera		Donnington Toilets - Cleaning	Laura's Cleaning	X	750.00		78.00
652	Football Nets Project	27/03/2026		DMPC Lloyds Genera		TWC Councillor Pride Grant Fur	Anazon Business UK	S	8.32	1.67	78.00
653	Allotments (Donnington)	27/03/2026		DMPC Lloyds Genera		Deposit Refund	Monika Kirvelaitiene	E	10.00		78.00
654	Alarm Maintenance	27/03/2026		DMPC Lloyds Genera		Intruder Alarm 11/07/24-10/07	Security Wise Ltd	S	105.00	21.00	11.87
655	Cleaning	27/03/2026		DMPC Lloyds Genera	16-23 Mar 26	Cleaning of Turreff Hall	Shines of Shropshire	X	270.00		1.26
656	Cleaning	30/03/2026		DMPC Lloyds Genera	23-27 Mar 26	Turreff Hall Cleaning	Shines of Shropshire	X	227.00		1.26
											175.00
											750.00
											925.00
											9.99
											9.99
											10.00
											10.00
											126.00
											126.00
											270.00
											270.00
											227.00
											227.00

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

07 April 2026 (2025-2026)

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
657 Electricity	30/03/2026		DMPC Lloyds Genera	13 Feb- 13 Mar 26	Electricity	British Gas Lite - ACC 6477	L	132.64	6.63	139.27
658 Donnington Toilets - Maintenar	30/03/2026		DMPC Lloyds Genera		Public Toilets Repairs	ABC Plumbing	X	150.00		139.27
659 Keyholder Cover	31/03/2026		DMPC Lloyds Genera	M12	Security Cover /Keyholding Tur	Clearview Security	S	217.50	43.50	150.00
660 Christmas Lights	31/03/2026		DMPC Lloyds Genera		Christmas Light Certificate (T&	Telford & Wrekin - ACC 20:	S	287.60	57.52	150.00
661 Allotments (Donnington)	31/03/2026		DMPC Lloyds Genera		allotment keys	Deputy Clerk	X	18.00		261.00
662 Councillor's Expenses	31/03/2026		DMPC Lloyds Genera	Cancel	Councillor Robin Coates Expens	Robin Coates	X			345.12
663 Street Lighting - Electricity	31/03/2026		DMPC Lloyds Genera	Q3 25/26	Street Lights Q3	Telford & Wrekin - ACC 20:	S	4,695.23	939.05	345.12
663 Streetlighting - Maintenance Cc	31/03/2026		DMPC Lloyds Genera	Q3 25/26	Street Lights Q3	Telford & Wrekin - ACC 20:	S	2,189.61	437.92	8,819.65
663 Streetlighting - Management Fe	31/03/2026		DMPC Lloyds Genera	Q3 25/26	Street Lights Q3	Telford & Wrekin - ACC 20:	S	464.87	92.97	5,634.28
664 Street Lighting - Electricity	31/03/2026		DMPC Lloyds Genera	Q4	Street Lights Q4	Telford & Wrekin - ACC 20:	S	4,311.34	862.27	2,627.53
664 Streetlighting - Maintenance Cc	31/03/2026		DMPC Lloyds Genera	Q4	Street Lights Q4	Telford & Wrekin - ACC 20:	S	2,189.61	437.92	557.84
664 Streetlighting - Management Fe	31/03/2026		DMPC Lloyds Genera	Q4	Street Lights Q4	Telford & Wrekin - ACC 20:	S	464.87	92.97	8,358.98
665 Bank Charges	31/03/2026		DMPC Lloyds Salaries	M12	Bank Charges	Lloyds Bank	X	8.50		8.50
666 Miscellaneous	31/03/2026		Petty Cash		Expenses	Shropshire Golf & Country	S	11.04	2.21	8.50
667 Cleaning	31/03/2026		Petty Cash		Cleaning cloths	Home Bargains Donningtor	S	4.98	1.00	13.25
668 Miscellaneous	31/03/2026		Petty Cash		Expenses	Shropshire Golf & Country	S	7.50	1.50	13.25
Total									3,513.94	28,184.92

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
Prepared by:			Name and Role		Date:					
Approved by:			Name and Role		Date:					
Approved by:			Name and Role		Date:					

Donnington & Muxton Parish Council

RECEIPTS LIST

07 April 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
346 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
346 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
346 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
347 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		127.50
347 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
347 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
347 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
348 Miscellaneous	02/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	E	1.80		170.00
								1.80		1.80
349 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Safer & Stronger Communi	E	22.50		22.50
350 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Safer & Stronger Communi	E	180.00		22.50
351 Lettings	04/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Lisa Jones is	E	-100.00		180.00
352 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	KAZEEM ADEDEJI BADMUS	E	-100.00		180.00
353 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Rita Anoaiko	E	-100.00		-100.00
354 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Tarela Botu	E	41.00		-100.00
355 Lettings	02/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Tarela Botu	E	80.00		41.00
356 Lettings	03/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	KAZEEM ADEDEJI BADMUS	E	74.00		80.00
356 Lettings	03/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	KAZEEM ADEDEJI BADMUS	E	100.00		80.00
357 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Mark Aveley	E	120.00		80.00
357 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Mark Aveley	E	100.00		120.00
358 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Temple Martial Arts	E	30.00		100.00
358 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Temple Martial Arts	E	30.00		174.00
358 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Temple Martial Arts	E	30.00		120.00
359 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Moving On	E	15.00		100.00
359 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Moving On	E	15.00		220.00
359 Lettings	04/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Moving On	E	15.00		30.00

RECEIPTS LIST

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Donnington & Muxton Parish Council

RECEIPTS LIST

07 April 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
375 Donnington Allotments	19/03/2026		DMPC Lloyds Genera	receipt in advance	Allotment Fees	Sally Mattison-Brown	E	38.85		38.85
376 Donnington Allotments	19/03/2026		DMPC Lloyds Genera	receipt in advance	Allotment Fees	Michelle Crouan	E	27.50		38.85
377 Donnington Allotments	20/03/2026		DMPC Lloyds Genera		Allotment Fees	Ron Treagust	E	7.93		27.50
378 Sum Up fees	20/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	E	-0.17		7.93
378 Miscellaneous	20/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	E	10.00		7.93
379 Lettings	20/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Afghan Telford Community	E	80.00		7.93
379 Lettings	20/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Afghan Telford Community	E	100.00		7.93
380 Lettings	20/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Kazeem Badmus	E	122.50		10.00
381 Lettings	23/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Afghan Telford Community	E	-100.00		100.00
382 Lettings	23/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Katie Joanne Burns	E	-100.00		180.00
383 Donnington Allotments	20/03/2026		DMPC Lloyds Genera		Allotment Fees	Elias, Laura Hove	E	26.00		122.50
384 Donnington Allotments	23/03/2026		DMPC Lloyds Genera		Allotment Fees	Michelle Annakie	E	25.20		122.50
385 Lettings	25/03/2026		DMPC Lloyds Genera	Pre-payment 26-27	Group Hire - Turreff Hall	Table Top Sale	E	110.00		122.50
386 Donnington Allotments	23/03/2026		DMPC Lloyds Genera		Allotment Fees	Patricia Arthurs	E	36.40		122.50
387 Lettings	23/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Ollie Vickers	E	22.00		122.50
387 Lettings	23/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Ollie Vickers	E			122.50
387 Lettings	23/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Ollie Vickers	E			122.50
388 Lettings	23/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Temple Martial Arts	E	30.00		122.50
389 Lettings	20/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		30.00
389 Lettings	20/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		30.00
389 Lettings	20/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		30.00
389 Lettings	20/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		30.00
390 Lettings	20/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		30.00

RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
391 Lettings	24/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Dominngt	E	60.00		60.00
391 Lettings	24/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Dominngt	E	60.00		60.00
										120.00
392 Lettings	24/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Dominngt	E	60.00		60.00
392 Lettings	24/03/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Dominngt	E	60.00		60.00
										120.00
393 Miscellaneous/Grants	24/03/2026		DMPC Lloyds Genera		newsletter	Energize TW	X	625.00		625.00
										625.00
394 Miscellaneous/Grants	26/03/2026		DMPC Lloyds Genera		grant CPF - Pigeon Spikes	Telford & Wrekin - ACC 20:	X	240.00		625.00
										240.00
395 Donnington Allotments	24/03/2026		DMPC Lloyds Genera		Allotment Fees	Richard Whitcombe	E	36.40		240.00
										36.40
396 Donnington Allotments	24/03/2026		DMPC Lloyds Genera		Allotment Fees	Linda Pettit	E	36.40		36.40
										36.40
397 Miscellaneous	24/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	E	1.00		36.40
										1.00
398 Donnington Allotments	27/03/2026		DMPC Lloyds Genera	Pre-payment 26-2:	Allotment Fees	Christina Gill	E	36.40		1.00
										36.40
399 Donnington Allotments	27/03/2026		DMPC Lloyds Genera	Receipt in error	Allotment Fees	Lella James	E			36.40
										36.40
400 Donnington Allotments	27/03/2026		DMPC Lloyds Genera	pre-payment	Allotment Fees	J Ballard	E	36.40		25.00
400 Donnington Allotments	27/03/2026		DMPC Lloyds Genera	pre-payment	Allotment Fees	J Ballard	E	25.00		25.00
										61.40
401 Lettings	31/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Moving On	E	15.00		15.00
401 Lettings	31/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Moving On	E	15.00		15.00
401 Lettings	31/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Moving On	E	15.00		15.00
401 Lettings	31/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Moving On	E	15.00		15.00
										60.00
402 Lettings	26/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		15.00
402 Lettings	26/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		15.00
402 Lettings	26/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		15.00
402 Lettings	26/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		15.00
										60.00
403 Lettings	27/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Quilters	E	29.75		15.00
403 Lettings	27/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Quilters	E	29.75		15.00
403 Lettings	27/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Quilters	E	29.75		15.00
403 Lettings	27/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Quilters	E	29.75		15.00
										60.00
404 Lettings	30/03/2026		DMPC Lloyds Genera	Mar 26	Group Hire - Turreff Hall	Temple Martial Arts	E	30.00		29.75
										29.75
										29.75
										29.75
										119.00
										30.00

RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
404 Lettings	30/03/2026		DMPC Lloyds Genera	Mar 26	Group Hire - Turreff Hall	Temple Martial Arts	E	30.00		30.00
404 Lettings	30/03/2026		DMPC Lloyds Genera	Mar 26	Group Hire - Turreff Hall	Temple Martial Arts	E	30.00		30.00
404 Lettings	30/03/2026		DMPC Lloyds Genera	Mar 26	Group Hire - Turreff Hall	Temple Martial Arts	E	30.00		30.00
405 Sum Up fees	27/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	X	-0.07		120.00
405 Miscellaneous	27/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	E	4.05		-0.07
406 Lettings	31/03/2026		DMPC Lloyds Genera	receipt in advance	Group Hire - Turreff Hall	Pilates Lesley Griffin	E	20.00		4.05
406 Lettings	31/03/2026		DMPC Lloyds Genera	receipt in advance	Group Hire - Turreff Hall	Pilates Lesley Griffin	E	20.00		3.98
407 Sum Up fees	30/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	X	-0.71		20.00
407 Miscellaneous	30/03/2026		DMPC Lloyds Genera		Library Printing	Sum Up Payments Ltd	E	1.80		20.00
408 Donnington Allotments	31/03/2026		DMPC Lloyds Genera	receipt in advance	Allotment Fees	Paul Evans	E	42.00		40.00
409 Interest - Nationwide	31/03/2026		DMPC Nationwide Gc		Interest	Nationwide Bank	X	1,308.00		-0.71
410 Lettings	31/03/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Sandra Amoah	E	-40.00		1.80
411 Lettings	31/03/2026		DMPC Lloyds Genera		Rent of rooms	Sandra Amoah	E	-140.00		1.09
411 Lettings	31/03/2026		DMPC Lloyds Genera		Rent of rooms	Sandra Amoah	E	-100.00		42.00
Total								5,875.75		42.00
Total								5,875.75		42.00
Total								1,308.00		42.00
Total								1,308.00		42.00
Total								-40.00		1,308.00
Total								-40.00		1,308.00
Total								-140.00		-40.00
Total								-100.00		-40.00
Total								-240.00		-140.00
Total								-240.00		-100.00
Total								5,875.75		-240.00
Total								5,875.75		5,875.75

Donnington & Muxton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		119,329.16
	ADD Receipts 01/04/2025 - 31/03/2026		349,320.35
	SUBTRACT Payments 01/04/2025 - 31/03/2026		468,649.51
	Cash in Hand 31/03/2026 (per Cash Book)		366,109.29
B			102,540.22
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2026	6.77	
	Co-operative General/Earmarked F 30/11/2025	8,562.89	
	DMPC Nationwide General Reserv 31/03/2026	80,964.64	
	DMPC Lloyds Salaries 31/03/2026	786.98	
	DMPC Lloyds General Fund 31/03/2026	12,218.94	
			102,540.22
	Less unrepresented payments		
			102,540.22
	Plus unrepresented receipts		
B	Adjusted Bank Balance		102,540.22
	A = B Checks out OK		

Donnington & Muxton Parish Council

Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name**Parish Income**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
600	Precept		288,155.00	288,155.00			
601	Interest - Nationwide		1,000.00	1,308.00			308.00
602	Co op, Lloyds Interest						
603	VAT claim		16,000.00				-16,000.00
604	Miscellaneous/Grants		3,000.00	2,565.00			-435.00
605	Community Fund						
606	Christmas Festival		1,000.00	15.00			-985.00
1002	Suspense Account			350.00			350.00
			309,155.00	£292,393.00			-16,762.00

Parish Expenditure

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
98	staff Costs - Employee Gro				106,397.19	80,856.44	25,540.75
99	Staff Costs - Employers NI/				34,304.92	31,140.05	3,164.87
100	Salaries Net Pay						
101	Salaries National Insurance						
102	Salaries Income Tax						
103	Salaries Pensions						
104	Salaries Deficit Lump Sum						
105	Telephone						
106	Postage				100.00	38.40	61.60
107	Stationery				600.00	809.52	-209.52
108	Subscriptions				3,500.00	5,696.14	-2,196.14
109	Insurance				1,550.00	1,407.59	142.41
110	Advertising				500.00	480.65	19.35
111	Chair's Allowance						
112	Grants				2,000.00	845.02	1,154.98
113	Council Meetings				50.00	120.00	-70.00
114	Elections				3,000.00	9,205.18	-6,205.18
115	Match Funding						
116	Bank Charges				180.00	272.61	-92.61
117	Sum Up fees			-0.95	20.00	9.51	9.54
118	Legal Expenses				300.00		300.00
119	Audit Fees				1,600.00	1,138.00	462.00
120	Computers/IT/Telephones				5,000.00	4,096.90	903.10
122	Photocopying				1,300.00	809.12	490.88
123	Staff Training				2,000.00	440.00	1,560.00
124	Newsletter				2,040.00	2,377.00	-337.00
125	Website				750.00	495.00	255.00
126	Neighbourhood Plan						
127	Councillor's Expenses				200.00	31.40	168.60
128	Community Events				7,300.00	8,640.00	-1,340.00
129	Christmas Events				11,500.00	10,395.79	1,104.21
130	Miscellaneous				1,500.00	3,246.44	-1,746.44
131	Community Fund						
132	Defibrillators				200.00	631.24	-431.24
133	Youth Council				2,000.00	2,000.00	
134	GDPR and DPO				35.00	47.00	-12.00
135	Climate Emergency						
136	Payroll				460.00	332.00	128.00
137	Neighbourhood Enforceme				17,305.00	17,305.00	
138	Chairman's Fund						
139	Professional Fees					16,333.09	-16,333.09
152	Football Nets Project				100.00	20.19	79.81
				£-0.95	205,792.11	£199,219.28	6,571.88

Cordingley Hall Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
700	Lease		9,000.00	9,000.00			
701	Miscellaneous Income						
			9,000.00	£9,000.00			

Donnington & Muxton Parish Council

Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name**Cordingley Hall Expenditure**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
200	Insurance				1,330.00	1,170.90	159.10
201	General Repairs				500.00	365.00	135.00
					1,830.00	£1,535.90	294.10

Turreff Hall Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
800	Lettings		14,400.00	19,305.00		33.00	4,872.00
			14,400.00	£19,305.00		£33.00	4,872.00

Turreff Hall Expenditure

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
298	Staff Costs - Employee Gro				14,471.22	9,566.26	4,904.96
299	Staff Costs - Employers NI/				3,936.17	3,420.95	515.22
300	Salaries Net Pay						
301	Salaries National Insurance						
302	Salaries Income Tax						
303	Salaries Pensions						
304	Salaries Deficit Lump Sum						
305	Insurance				390.00	348.93	41.07
306	Advertising				200.00	349.00	-149.00
307	Refund of Deposits/Bar						
308	Water				2,500.00	1,853.03	646.97
309	Electricity				2,000.00	1,700.89	299.11
310	Gas				3,300.00	4,906.34	-1,606.34
311	Alarm Maintenance				1,400.00	1,278.60	121.40
312	General Repairs				1,500.00	2,719.38	-1,219.38
313	Improvements				3,000.00	1,099.00	1,901.00
314	Cleaning				480.00	5,015.49	-4,535.49
315	Miscellaneous				1,000.00	1,384.41	-384.41
316	Cleaning Materials				620.00	572.46	47.54
317	Keyholder Cover				1,100.00	4,180.75	-3,080.75
318	Council Tax				310.00	254.70	55.30
					36,207.39	£38,650.19	-2,442.80

Environment Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
900	Miscellaneous						
901	Donnington Allotments		750.00	1,480.96			730.96
			750.00	£1,480.96			730.96

Environment Expenditure

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
400	Allotments (Donnington)			42.00	400.00	1,144.61	-702.61
401	Tree Management				600.00	160.00	440.00
402	Bus Shelters - Maintenance				250.00		250.00
403	Bus Shelters - Cleaning				3,060.00	3,060.00	
404	Bus Shelters - Insurance				165.00	143.85	21.15
405	Donnington Toilets - Mainte				500.00	1,790.72	-1,290.72
406	Donnington Toilets - Cleani				6,800.00	7,369.00	-569.00
407	Donnington Toilets - Insura				175.00	157.02	17.98
408	Donnington Toilets - Cleani				200.00	100.00	100.00
409	Donnington Toilets - Electri				1,000.00	327.28	672.72
410	Donnington Toilets - Water				2,400.00	2,018.71	381.29
411	General Maintenance				1,200.00	6,615.00	-5,415.00
412	Churchyard Maintenance						
413	Grass Cutting				5,300.00	5,369.76	-69.76
414	Container Insurance				1.12	0.99	0.13
415	War Memorials				1,500.00	805.00	695.00
416	Dog Bin Bags						

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Donnington & Muxton Parish Council

Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

417 Street Lighting - Electricity			9,006.57	-9,006.57
418 Streetlighting - Maintenance			4,379.22	-4,379.22
419 Streetlighting - Christmas L				
420 Streetlighting - Management			929.74	-929.74
421 Streetlighting - New Light				
422 Streetlighting costs	28,000.00	25,800.64		2,199.36
423 Christmas Lights	27,000.00	16,291.09		10,708.91
424 Light Upgrades / Additional	6,000.00	2,449.85		3,550.15
	£42.00	84,551.12	£87,919.05	-3,325.93

Library Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1000	Miscellaneous		600.00	1,460.83			860.83
1001	Electricity						
			600.00	£1,460.83			860.83

Library Expenditure

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
500	Insurance				72.00	62.55	9.45
501	Electricity				1,200.00	1,078.56	121.44
502	Gas				3,200.00	2,504.36	695.64
503	General Repairs					67.00	-67.00
504	Miscellaneous				300.00	-72.28	372.28
505	Photocopier				500.00	244.30	255.70
506	Council Tax				310.00	254.70	55.30
507	Library Water Rates				680.00	968.57	-288.57
					6,262.00	£5,107.76	1,154.24

Year End Adjustments

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Year End Creditors						
2	Year End Debtors						
3	Year End Accruals						
4	Year End Prepayments						
5	Year End Receipts in Advan						
6	Unpresented Effects from 2						

Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
20	General Reserves (emerge						
21	Elections						
22	Community Fund			1,499.21		200.00	1,299.21
23	Library Fund					58.33	-58.33
24	Health and Well-being					580.65	-580.65
25	CCTV Camera's - Turreff H						
26	Match Funding						
27	Waste Bins						
28	Union Jack Bench						
29	Dragon Fly Play Area						
30	Donnington War Memorial I						
31	Donnington Parade Planter						
32	Hedgerow Heros						
33	Christmas Lights - The Hun						
34	Tables - Turreff Hall					1,130.00	-1,130.00
35	Muxton War Memorial			1,250.00		330.00	920.00
36	VE Day			2,000.00		3,909.97	-1,909.97
37	Korean Fir Trees						
38	Stay and Play			400.00			400.00
39	Natural Play Area at Granvi	2,000.00				2,000.00	
40	Muxton Spring Fair 2026			2,000.00			2,000.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

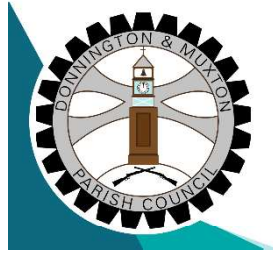
Donnington & Muxton Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

07 April 2026 (2025-2026)

Cost Centre Name

£2,000.00	£7,149.21	£8,208.95	940.26
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NET TOTAL	£2,000.00	333,905.00	£330,830.05	334,642.62	£340,674.13	-7,106.46
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DONNINGTON & MUXTON PARISH COUNCIL
PROPOSED TIMETABLE OF MEETINGS FOR 2026/ 2027

DATE	TIME (pm)	MEETING
1 st June 2026	7.00	Finance Committee
8 th June 2026	7.00	Full Council Meeting
13 th July 2026	7.00	Full Council Meeting
20 th July 2026	6.00	Staffing & Personnel Committee
20 th July 2026	7.00	Finance Committee
17 th August 2026	7.00	Full Council Meeting
14 th September 2026	7.00	Full Council Meeting
12 th October 2026	7.00	Full Council Meeting
19 th October 2026	6.00	Staffing & Personnel Committee
9 th November 2026	7.00	Full Council Meeting
14 th December 2026	7.00	Full Council Meeting
11 th January 2027	7.00	Full Council Meeting
8 th February 2027	7.00	Full Council Meeting
8 th March 2027	7.00	Full Council Meeting
12 th April 2027	7.00	Annual Public Meeting

Please check if meetings have been cancelled or rescheduled on the council's website www.donningtonmuxton-pc.gov.uk or social media pages (Facebook, Instagram)

N.B. All meetings will take place at Turreff Hall unless otherwise stated and are open to the public and press.



CAT ACTION PLAN – DONNINGTON & MUXTON

MARCH 2026

SCHOOL PATROLS – ALL SCHOOLS PATROLLED ON A ROTA BASIS

School	Location	Visits	Observations	PCNs issued	Comments
Donnington Wood CE Junior School	Leonard Close	7	1	0	2 School patrols
Donnington Wood Infant School	Church Road/ Baldwin Webb	32	0	0	2 School patrols
St Matthews C of E Primary School	Church Road	11	0	0	2 School patrols
Muxton Primary School	Marshbrook Way	40	2	1	2 School patrols

PARKING CONCERNS RAISED BY PARISH

Hot spot location	Visits	Observations	PCNs issued	Comments
Thornton Park Avenue	17	0	0	
Wellington Road	18	0	0	Obstructions and dangerous parking. Weekends and Tuesday evenings are worst affected.
Church Walk	15	0	0	Vehicles blocking driveways
Cardinals Close	13	0	0	Dangerous parking – especially on weekends
Barclay Court	10	0	0	Support with obstructions and

				pavement parking.
Highlander Drive	12	0	0	
Winchester Drive	12	0	0	
Saltwells Drive & junction	24	0	0	
Marshbrook Way	40	2	1	
Holland Drive	17	1	1	
Chalice Close	18	2	1	
Goodrich Close	10	0	0	
Baldwin Webb	21	0	0	
Bradley Road	14	0	0	Intel from parish. Junction parking.
Woodbine Drive	12	0	0	Intel from parish. Junction parking.
Smith Crescent	9	0	0	Obstructions and double parking

PCN issued in Holland drive and Chalice Close for being parked in a restricted street during prescribed hours and PCN issued in Marshbrook Way for being stopped on a pedestrian crossing.

FLY TIPPING HOT SPOT LOCATIONS TO PATROL

Hot spot locations this month	No of fly tips reported last month
Penistone Close	8
Ash Lea Drive	4
Barn Close	3
Park Road	Intel from parish- 6
The Giotte Mural	Intel from parish
Muxton Lane / Granville Car Park	Intel from parish
Summercroft communal bin area	To monitor side waste and fly tipping

FLY TIP UPDATES (VISITS, FPNS ISSUED AND COMMENTS)

Fly tips reported	Date & Time	Actions taken
Two fly tips reported on Church Walk by Hannah and Hizhar.	02.03.26 15:38 31.03.26 10:14	No evidence found.
Five fly tips reported on Ash Lea Drive by Kayleigh, Yvonne and Hizhar.	03.03.26 08:27 09.03.26 14:14 10.03.26 14:10 21.03.26 13:27 31.03.26 09:35	21.03.26- evidence found. PACE letter issued.
Six fly tips reported on Barn Close by Kayleigh, Cristy and Hizhar.	03.03.26 08:51 09.03.26 14:21 27.03.26 11:54	No evidence found.

	31.03.26 09:40	
Two fly tips reported on Waxhill Close by Kayleigh and Cristy.	03.03.26 08:59 27.03.26 11:58	No evidence found.
Five fly tips reported on Penistone Close by Kayleigh, Cristy and Hizhar.	03.03.26 09:13 09.03.26 14:06 23.03.26 14:38	03.03.26- CCTV to be reviewed.
Fly tip reported on Park Road by Hizhar.	09.03.26 11:48	No evidence found.
Fly tip reported on Baldwin Webb Avenue by Hannah.	11.03.26 08:46	No evidence found.
Three fly tips reported on The Common by Cristy.	27.03.26 11:42	No evidence found.
Fly tip reported on Summercroft by Hizhar.	31.03.26 10:21	No evidence found.
Fly tip reported on James Way by Hizhar.	31.03.26 10:39	No evidence found.

Multiple fly-tipping incidents have been identified across several hotspot locations, including Ash Lea Drive and Penistone Close. Two active investigations are currently underway. One alleged perpetrator is being interviewed under caution, and in relation to the Penistone Close incident, the Security Team is reviewing CCTV footage.

DOG FOULING HOT SPOT LOCATIONS TO PATROL

Dog foul offence location	comments
Fieldhouse Drive	
Winchester Drive Alleyway	
Jubilee Avenue	
School Road	
St Matthews Road	
Muxton Lane	
War memorial	
Quiet Lane	
Marshbrook Park	
Highlander Park	
Ash Lea Drive	
James Way	
Baldwin Webb Avenue	

DOG FOUL UPDATES:

Dog foul reported	Date & time	comments
Fouling reported on Ash Lea Drive by Kayleigh.	02.03.26 08:22	Signs installed on 18.03.26

Fouling reported on Hayward Avenue by Kayleigh.	02.03.26 15:54	
Fouling reported on Church Walk by Kayleigh.	03.03.26 10:31	

LITTERING HOT SPOT LOCATIONS TO PATROL

Litter offence location	comments
School Lane	
The Brook	
Saltwells Drive	
Marshbrook Way	
Brands meadow Play Park	
The Parade	
Marshbrook Park	
Highlander Park	

LITTERING UPDATES:

Litter reported	Date & time	comments
Street cleanse requested on Granville Road by Kayleigh.	02.03.26 08:12	
Street cleanse requested on East Avenue by Kayleigh.	03.03.26 09:56	
Street cleanse requested on The Common by Yvonne.	16.03.26 13:39	
Street cleanse requested on Donnington War Memorial by Yvonne.	19.03.26 09:42	
Street cleanse requested on Donnington Rec by Cristy.	23.03.26 14:32	
Overflowing bins reported on St Matthews Road by Hizhar and Yvonne.	03.03.26 08:22 16.03.26 13:19	
Overflowing bins reported on Ash Lea Drive by Kayleigh and Cristy.	03.03.26 08:24 27.03.26 11:53	
Overflowing bins reported on Marshbrook Way by Hizhar and Cristy.	09.03.26 12:58 10.03.26 14:33 27.03.26 13:59	
Overflowing bin reported on Queens Road by Hizhar.	10.03.26 13:19	
Overflowing bin reported on Wrekin Drive by Hizhar.	10.03.26 13:56	
Overflowing bin reported on Muxton PP by Hizhar.	12.03.26 13:46	
Overflowing bin reported on School Road by Cristy.	23.03.26 14:23	

Overflowing bin reported on Station Road by Hizhar.	30.03.26 15:53	
Overflowing bin reported on Muxton Lane by Hizhar.	30.03.26 16:16	
Overflowing bins reported on Turreff Avenue by Hizhar.	31.03.26 10:05	
Overflowing bin reported on Baldwin Webb Avenue by Hizhar.	31.03.26 10:09	
Overflowing bin reported on West Avenue by Hizhar.	31.03.26 10:36	
Overflowing bin reported on Winifreds Drive by Hizhar.	31.03.26 10:45	
Trolley reported on Waxhill Close by Kayleigh.	03.03.26 08:59	
Four trolleys reported on Ash Lea Drive by Yvonne and Cristy.	18.03.26 09:53 27.03.26 11:51	
Trolley reported on Penistone Close by Cristy.	23.03.26 14:37	
Trolley reported on Barn Close by Cristy.	27.03.26 11:54	
Graffiti reported on Broad Oaks PP by Kayleigh.	03.03.26 10:14	
Graffiti reported on Barn Close by Kayleigh.	23.03.26 15:17	
Broken glass reported on Broad Oaks PP by Kayleigh.	03.03.26 10:14	
Broken glass reported on Wrekin Drive by Yvonne.	19.03.26 10:12	

ANTI-SOCIAL BEHAVIOUR HOT SPOT LOCATIONS TO PATROL

Locations to patrol	Officer comments	actions
Parade Shops	Increase of flytipping from properties / flats above shops. Planning ENFO informed of issues due to being on private land, not on public land or highway	Drop in to monitor if / when cleared and investigate any new flytips with evidence. Document any individuals or suspicious activity that may be worthy of police being notified.

ANTI-SOCIAL BEHAVIOUR UPDATES

Location	ASB updates
Street Racing / Car Cruising	Ongoing Op MANTLE to tackle issues around street racing / car cruising. CCTV within Donnington and Muxton being utilised based on intel shared by police for upcoming meets, staff live monitoring on planned Op dates to provide support for evidence / enforcement

Bikes / Quads	Upcoming Ops in support of police for Op Spree during Spring and Summer months. ASB to support on Ops with CCTV van patrols of known areas (Granville)
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UPCOMING EVENTS (DAYS OF ACTION, DROP-IN SESSIONS, PARISH EVENTS)

Event name and location	Time/date	Comments
-	-	-

PARKING DATA

WARNINGS ISSUED:

Warning type	Reason	Date/time/location
Pavement parking	Obstructing footpath	St Matthews Road- 21.03.26 13:10
15-day notice	Abandoned vehicle	Lodge Road- 31.03.26 11:43

PARKING DATA – (LOCATIONS, VISITS, OBSERVATIONS, NOTICES ISSUED).

DONNINGTON

Location	Vis	Obs Co	Notices Issu
Ash Lea Drive, Donnington	12	0	0
Baldwin Webb Avenue, Donnington	21	0	0
Barclay Court, Donnington	10	0	0
Barn Close, Donnington	10	1	0
Bradley Road, Donnington	13	0	0
Cardinals Close, Donnington	13	0	0
Church Road, Donnington	11	0	0
Church Walk, Donnington	15	0	0
Deer Park Court, Donnington Wood	1	0	0
Donnington Drive, Church Aston & Lilleshall	1	0	0
Donnington Wood Way, Donnington	18	0	0
East Avenue, Donnington	8	0	0
Granville Road, Donnington Wood	4	0	0
Hawthorn Road, Donnington	8	0	0
Hayward Avenue, Donnington	6	0	0
Highlander Drive, Donnington	12	0	0
James Way, Donnington	7	0	0
Jubilee Avenue, Donnington	5	0	0
Leonard Close, Donnington	7	1	0
Mod Donnington, Donnington	1	0	0
New Road, Donnington	2	0	0

New Trench Road, Donnington	15	0	0
Oakengates Road, Donnington	3	0	0
Park Road, Donnington	10	0	0
Penistone Close, Donnington	8	0	0
Queens Road, Donnington	5	0	0
School Road, Donnington	21	0	0
Smith Crescent, Donnington	9	0	0
St Georges Road, Donnington	11	0	0
St Matthews Road, Donnington	20	1	0
Station Road, Donnington	11	0	0
Summercroft, Donnington	5	0	0
The Common, Donnington	4	0	0
The Crescent, Donnington	1	0	0
The Glebelands, Donnington	3	0	0
The Parade, Donnington	16	0	0
Turreff Avenue, Donnington	15	0	0
Wellington Road, Donnington	18	0	0
West Avenue, Donnington	9	0	0
Winifreds Drive, Donnington	7	0	0
Winston Drive, Donnington	2	0	0
Wrekin Drive, Donnington	17	0	0

MUXTON

Location	Vis	Obs Co	Notices Issu
Bradley Fields, Muxton	1	0	0
Bradley Road, Muxton	1	0	0
Brands Meadow, Muxton	2	0	0
Brick Kiln Way, Muxton	1	0	0
Broomhurst Way, Muxton	1	0	0
Canterbury Close, Muxton	1	0	0
Celandine Way, Muxton	2	0	0
Chalice Close, Muxton	18	2	1
Deemers Stile, Muxton	1	0	0
Fieldhouse Drive, Muxton	21	4	4
Goodrich Close, Muxton	10	0	0
Granville Road, Muxton	3	0	0
Holland Drive, Muxton	17	1	1
Lytham Green, Muxton	3	0	0
Marshbrook Way, Muxton	40	2	1
Muxton Lane, Muxton	19	0	0
Ravensdale Drive, Muxton	1	0	0
Redhill Way, Muxton	19	0	0
Ryder Drive, Muxton	2	0	0
Saltwells Drive, Muxton	24	0	0
The Spinney, Muxton	3	0	0
The Sutherlands, Muxton	1	0	0

Thornton Park Avenue, Muxton	17	0	0
Waxhill Close, Muxton	7	0	0
Wellington Road, Muxton	19	0	0
Winchester Drive, Muxton	12	0	0
Woodbine Drive, Muxton	12	0	0

Locum Parish Clerk Report

Full Council Meeting 13th April 2026

Agenda Item 26/04/212– **Street Naming Consultation - Site of 87 - 93 (odds), Oakengates Road & 33, 35 Cordingley Way, Donnington, Telford, Shropshire.**

AIM

1. To note correspondence from the Local Planning Authority (LPA) in relation to a consultation on the naming of a street and consider offering up a suitable name.

BACKGROUND

2. The Parish Council has received the following correspondence from the LPA.

“Please find attached the site layout and location plan for 9 new dwellings at the above site, which requires a new street name.

I am writing to you to give you an opportunity to put forward suggestions for consideration.

As a guide, street name suggestions should aim to:

- *commemorate local history, events or culture*
- *honour noteworthy deceased persons associated with the local area or Telford & Wrekin as a whole e.g. a fallen soldier, a former Councillor, or an individual who has made a significant contribution to the local community*
- *celebrate cultural diversity in Telford & Wrekin*
- *commemorate national and international noteworthy persons who have a connection to the borough*
- *commemorate national and international events*
- *strengthen neighbourhood identity*
- *recognise native wildlife, flora, fauna or natural features linked to the site, community or Telford & Wrekin more broadly*

Each suggestion should be accompanied by brief supporting information. Where the name refers to a deceased person, short biographical notes will be required. If the name is ultimately selected as the preferred street name, written consent or support from the family (where possible) will be needed. If you choose to contact the family before the name has been approved, please do so sensitively and make it clear that selection is not guaranteed.

Please feel free to share this email with anyone else who may be interested in contributing suggestions, including local historical groups, clubs or other individuals.

For information, the street naming process is summarised below in the order in which actions occur:

1. *Submission of the address application by the applicant/developer, with or without suggested street names.*
2. *Formal street naming consultation with the Parish/Town Council and Local Councillor(s). This may include names suggested by the applicant/developer and those from the Council's corporate register. Consultees may also put forward their own suggestions.*
3. *Consultation with Royal Mail to ensure that the proposed name(s) will not create delivery issues.*
4. *Circulation of the proposed names and supporting comments to all consultees, including the applicant/developer, for final comments.*
5. *Submission of all the proposed street names and supporting comments to the Chair and/or Vice Chair of the Regulatory Committee for final approval and selection.*
6. *Allocation of the approved street name(s) and postal numbers to the final layout plan.*
7. *Submission of the addressed plan and plot-to-postal schedule to Royal Mail for post code allocation.*

8. *Issue the official addresses to the applicant/developer, emergency services, Land Registry, Valuation Office and relevant teams across the Council.*

Any approved names not used on this site may be considered for any future developments within the locality.

I would be grateful if you could provide any suggestions by 5pm on 16 April 2026. If you require an extension, please let me know.

If I do not receive a reply, I will assume that on this occasion you do not wish to make any suggestions.”

3. The site layout and location plan for 9 new dwellings are enclosed.

RECOMMENDATION

There are no recommendations.

Lee Jakeman
Locum Parish Clerk

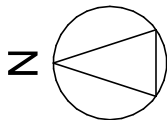
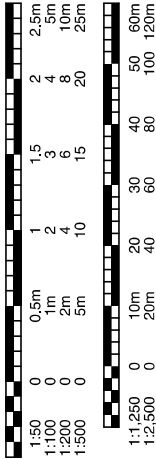
Enclosures:

1. Location Plan.
2. Proposed Site Block Plan

NOTE:
Drawing scale except for planning purposes. All dimensions to be checked on site. This drawing is copyright and may not be reproduced without written consent.

All works to be carried out in accordance with relevant British and European Standards and Codes of Practice. All products and materials to be used in accordance with manufacturer's recommendations and applicable BBA certificates. Any conflicts to be notified to the architect immediately.

This drawing to be read in conjunction with all relevant Architect's and other Specialist drawings, details and specifications.



- C Mapping extended as requested by LPA. 03/12/24 MA MA KD
B Scale and red line boundary updated for planning application. 05/11/24 MA MA JP
A Red line boundary amended. 03/09/23 MA MA KD
First issue. 12/12/23 MA MA KD

Revisions	Date	Drawn	Checked	Approved
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Client
The Wrekin
Housing Group

Project
Oakengates Road

Drawing Title
Location Plan

Drawing Scale & Format
1:1250 @ A4

Drawing Status
PLANNING

Drawing Title
Location Plan

Drawing Scale & Format
1:1250 @ A4

Drawing Status
PLANNING

DJD
DJD Architects
2 St Oswalds Road, Worcester WR1 1HZ
t: 01905 612864 f: 01905 610011
info@djdarchitects.co.uk
www.djdgroup.co.uk/architects/

Project No. - Drawing No. - Rev.

L083-001(C)

NOTES:
1. All dimensions are to the centre of the wall unless otherwise stated.
2. All dimensions are to the centre of the wall unless otherwise stated.
3. All walls to be constructed in accordance with the relevant Building Regulations and approved by the relevant authority.
4. This drawing is for the proposed development only and does not constitute a contract.
5. This drawing is for the proposed development only and does not constitute a contract.
6. This drawing is for the proposed development only and does not constitute a contract.
7. This drawing is for the proposed development only and does not constitute a contract.
8. This drawing is for the proposed development only and does not constitute a contract.
9. This drawing is for the proposed development only and does not constitute a contract.
10. This drawing is for the proposed development only and does not constitute a contract.

Schedule of Accommodation

1BPF Bungalow	2 rpts	51m ²
2BPF Bungalow	7 rpts	60m ²
TOTAL	9 rpts	

140sq parking spaces in accordance with Telford and Wrekin Local Plan Appendix 1, Table A5.1 for developments in suburban areas.



- soil landscape areas and planting to incorporate biodiversity net gain enhancements, detailed design by others
- private garden amenity areas and outdoor spaces, meeting expectations for all plots
- asphalt surface to engineer's design and specification
- parking surface to engineer's design and specification
- concrete slabs to paths and garden patio areas 450 x 450mm buff honey

NS search modes, paths and detailed parking have to conform with the requirements of Building Regulations Approved Document (M4:2)

indicative tree planting shown, subject to biodiversity net gain requirements, detailed design by others



1. Visibility study and boundary wall updates. 08/01/25 MA MA HD
2. Visibility study updates. 24/11/24 MA MA HD
3. Boundary wall updates. 08/11/24 MA MA HD
4. Updated to reflect Engineer's design and specification. 08/11/24 MA MA JP
5. Updated to reflect Engineer's design and specification. 08/11/24 MA MA JP
6. Updated to reflect Engineer's design and specification. 08/11/24 MA MA JP
7. Updated to reflect Engineer's design and specification. 08/11/24 MA MA JP
8. Updated to reflect Engineer's design and specification. 08/11/24 MA MA JP
9. Updated to reflect Engineer's design and specification. 08/11/24 MA MA JP
10. Updated to reflect Engineer's design and specification. 08/11/24 MA MA JP

Revisions

Client

The Wrekin

Housing Group

Project

Oakengates Road

Drawing Title

Proposed Site Block Plan

Drawing Scale & Format

1:200 @ A1

Drawing Status

PLANNING

DJD

DJD Architects

10000000

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